



E Details of injury

F Details of property damage

G Has blame been 'apportioned'?

YES

NO

If 'yes' state by whom and in what circumstances

H In your opinion, who is responsible for the incident?

I Please outline any implied or actual threat of legal action arising out of the incident

J Witnesses (if available) Please give names, addresses and telephone numbers

1	2	3



British Aikido Association
Health and Safety
Accident/incident report form

K In your opinion, what were the root causes of this occurrence?
These may relate to methods and practices, conditions, personal factors.

[Empty box for root causes]

L In your opinion, what could be done to prevent a recurrence?

[Empty box for prevention measures]

M Have any relevant risk assessments been reviewed or instigated? YES NO

N Declarations

(a) Insured member (as Section A – reporting person):

..... Date:

Position in club/Association (e.g. coach/referee/organiser):
(at time of the incident)

(b) Injured party (as Section D):

..... Date:

(c) BAA (General Secretary):

Is the injured party a current Association member? Yes No
Did the accident take place whilst participating in insured activity? Yes No
Do you confirm all the above information is correct to the best of your knowledge? Yes No
If any answers are stated as 'no', please explain

..... Date:

For BAA office use only

Are there any Association-wide implications? Yes No

Recommended action:

Date information forwarded to the BAA: