



## **Policy 22 Environmental**

### **22.0 BAA Environmental Policy**

**22.0** The BAA shall endeavour to support the environment by adopting a range of measures that reduce waste, save energy and support environmentally friendly approaches to resources.

These measures will include the following approaches: -

#### **22.1 Saving Paper**

- a. Print on both sides of the paper
- b. Use line spacing of no more than 1.5
- c. Lay out your publication with the minimum necessary white space
- d. Avoid using varnishes during printing
- e. If adhesive binding is necessary, do not use those containing chlorinated organic compounds
- f. Adopt e-mail and other electronic media for distribution of minutes and promotional materials and communication with the membership.

#### **22.2 Saving Energy**

- a. Give preference to equipment with low power stand-by or sleep features.
- b. Be mindful and self aware of how much energy is used by officers and reduce consumption to a practical level.

#### **22.3 Purchasing strategy**

- a. Seek suppliers that are working towards the phase out of non environmentally friendly practices.

#### **22.4 Transport Strategy**

- a. Encourage car sharing at events and meetings to reduce CO2 emissions and reduce transport costs.
- b. Strategically locate events and meetings to reduce transport costs and fuel consumption

#### **22.5 Resources and Equipment**

- a. Source equipment from sustainable sources and environmentally friendly materials.
- b. Recycle where appropriate such consumables as e.g. paper and printer cartridges